



EASTERN FOOTBALL LEAGUE INC

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September 2019

**EASTERN FOOTBALL LEAGUE**  
**INTERLEAGUE COORDINATOR POSITION**

The Eastern Football League is seeking a suitably qualified, experienced and enthusiastic Junior Interleague Coordinator to manage the Junior Boys (Under 14 & Under 15) and Junior Girls (Under 15) 2020 Junior Interleague Programs. The Junior Interleague program will commence in early March with trials and run through to the Queen's birthday weekend.

This position will require after hours work including some weekends (training & game days)

The successful applicant will work closely with the League to ensure the best outcomes for players, volunteers and the League.

Reporting to the Manager – Junior Football and the Female Talent & Competitions Coordinator.

The successful candidate will be responsible for the following

- All communication with Interleague Parents & Players
- Communicate training details with key stakeholders
- Attend all Training Sessions & Games
- Organise and book venue for interleague trials
- Organise and book venue for all training sessions
- Organise and book venue for jumper presentation
- Organise & Issue players and coaching staff apparel
- Coordinate EFL Junior Interleague Camp (2-day event)
- Organise playing squads with Head Coaches

The successful candidate must also possess the following skills

- Excellent interpersonal and communication skills
- Ability to work autonomously and within a team environment
- Strong organisational skills

Previous coordinator or manager experience is desirable but not essential.

A current Working with Children Check (WWCC) and Australian Driver's License will be required.

An honorarium will be available for the successful candidate

Please forward all applications to:

Chris White ([cwhite@efl.org.au](mailto:cwhite@efl.org.au))

Manager – Junior Football

Eastern Football League

All applications close on Monday 7<sup>th</sup> October 2019